

**IFTA Board of Trustees and Committee Chair Conference Call Agenda  
March 1, 2012 at 3:00 p.m. EST**

MINUTES

The call, hosted by IFTA, Inc., was initiated at 3:00 p.m. (EDT). Scott Greenawalt (OK), President of the IRP, Inc. Board of Directors led the call.

Board Members:

Scott Greenawalt (OK)	IFTA, Inc. Board of Trustees
Sheila Rowen (TN)	IFTA, Inc. Board of Trustees
Patricia Platt (KS)	IFTA, Inc. Board of Trustees
Ron Hester (ON)	IFTA, Inc. Board of Trustees
Hugh Hughson (BC)	IFTA, Inc. Board of Trustees
Chuck Ulm (MD)	IFTA, Inc. Board of Trustees
Garry Hinkley (ME)	IFTA, Inc. Board of Trustees
Ric Listella (OR)	IFTA, Inc. Board of Trustees
Stuart Zion (CO)	IFTA, Inc. Board of Trustees

Committee Chairs:

Clark Snelson (UT)	Attorneys Section Committee Chair
Russel Holleger (DE)	Commissioners Training Committee Chair
Scott Miller (KS)	Information Technology Advisory Committee Chair
Cindy Arnold (NV)	Agreement Procedures Committee Chair
Dawn Lietz (NV)	Audit Committee Chair
Randy Boone (IN)	Clearinghouse Advisory Committee Chair
Richard LaRose (CT)	Dispute Resolution Committee Chair
John Szilagyi (CT)	Program Compliance Review Committee Chair
Jennifer Brown (AZ)	Law Enforcement Committee Chair

Staff Members:

Lonette L. Turner	IFTA, Inc.
Debbie Meise	IFTA, Inc.
Amanda Koeller	IFTA, Inc.

**1. Roll Call and Introductions – Scott Greenawalt**

**2. Communications**

All Chairs expressed their satisfaction with Board Liaisons and participation in their meetings, saying that communication was excellent.

**3. Scope and Roll of the Board in the dispute resolution process – Clark Snelson**

Scott Greenawalt stated that the Board will get involved through the appeals process, and stated that he recommends everyone get familiar with the DRC process online. Clark wanted all to know that the Board will have a decision with a majority vote by 2/3, and only if one party requests appeal.

**4. Committees working together collectively**

Jennifer Brown said that the Law Enforcement Committee has always worked well with the Agreement Procedures Committee.

Clark Snelson said that he saw a great response when he was able to give a presentation at the Audit Committee's Annual meeting and said that it was beneficial for all.

Dawn Lietz said that it would be beneficial for all committees to discuss ballots on their monthly conference calls, to get a feel for how others might feel/vote on them, before it goes to the annual meeting. Discussion followed.

**5. Face-to-face future Meetings and Agendas**

Scott asked for input regarding the jurisdiction time and money spent on a face-to-face meeting of committees. Clark Snelson agreed to have a proposal prepared for Scott to take to the next Board meeting to discuss.

It was suggested that Chairs could attend a portion of the October/Fall Board Meeting – or – do it in conjunction with the ABM.

A worthwhile agenda item for the meeting would be to review potential ballot proposals.

Another agenda item suggested was to review the Committee Chairs guide.

Many chairs were open to the idea of a webinar as an intermediate step to get the meetings going.

## **6. Open Discussion**

John Szilagyi asked about how committees get volunteers. Many expressed frustration with this and some suggestions were made:

- ✓ Board reach-out to jurisdictions and also neighbors that have not participated on committees as well as program compliance reviews.
- ✓ Create a list of jurisdictions that do/do not fulfill requirements and publish it on website.
- ✓ It was suggested that a list be made that shows the tangible benefits of participation and possible presentation at ABM by Clark Snelson.

APC ballot discussion – English language – Commercial drivers must speak English. LEC would like to assist the APC with this ballot.

All appreciated the conference call and would make time to do it again.

The meeting adjourned at 4:25 p.m. eastern time.

Strategic Plan Section D – 4.5 Develop communications plan with Committee Chairs and implement same.

History: in the 4<sup>th</sup> Quarter of 2009, a meeting was held between Committee Chairs and the Board of Trustees. At the time, it was discussed to make this an annual event.

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Russel Holleger (DE)	Commissioners Training Committee Chair
Scott Miller (KS)	Information Technology Advisory Committee Chair

Note: IFTA, Inc. always pays registration fees for Committee Chairs to attend the ABM.